

**TENNESSEE BOARD OF LICENSED PROFESSIONAL COUNSELORS,
MARITAL AND FAMILY THERAPIST AND CLINICAL PASTORAL
THERAPIST MINUTES**

Date: May 19, 2006

Time: 9:00 A.M., CST

Location: Tennessee Room
Ground Floor, Cordell Hull Building
Nashville, TN

Members

Present: Stuart Bonnington, L.M.F.T., Chair
Murphy Martin, L.P.C., Secretary/Treasurer
Janet Scott, L.P.C.
Dan Hammer, L.M.F.T.
Reverend Frank Gordon

Staff

Present: Sherry Owens, Board Administrator
Nicole Armstrong, Advisory Attorney
Barbara Maxwell, Administrative Director
Jerry Kosten, Rules Coordinator

Dr. Bonnington, board chair, called the meeting to order at 9:03 a.m. A sufficient number of board members were present to constitute a quorum.

On behalf of the board, Dr. Bonnington welcomed Reverend Frank Gordon to the board.

Review Minutes

Upon review of the February 17, 2006 board meeting minutes, Dr. Scott made a motion, seconded by Dr. Martin, to approve the minutes as written. The motion carried.

Conflict of Interest

Mr. Armstrong reviewed the conflict of interest policy statement with the board asking the board members to disclose any possible conflict of interest with her to determine if the member should recuse him/herself and leave the meeting room.

Ms. Armstrong asked Reverend Gordon to review and sign the conflict of interest statement and turn it in to Ms. Owens at the conclusion of the meeting.

OGC Report

Ms. Armstrong said the rule requiring criminal background checks on new applicants becomes effective May 31, 2006 and the rule regarding MFT licensure qualifications became effective April 11, 2006.

Ms. Armstrong stated the rule regarding advertising, titles and screening panels and the rule regarding CPT examination are in the Office of Attorney General.

Ms. Armstrong said there are currently six open disciplinary cases for the board in OGC.

Investigative Report

Ms. Owens reviewed the Investigative Report stating there are two complaints against licensed professional counselors, one from this year and one from 2005. Ms. Owens said the complaint from this year is a violation of a board order.

Ms. Owens said there are two (2) complaints against marital and family therapist, one for unlicensed and one for care of services. Ms. Owens said of the two (2) complaints, one (1) was closed with a letter of concern.

Ms. Owens said there are no complaints against clinical pastoral therapist.

Disciplinary Report

Ms. Armstrong said there are two licensed professional counselors currently being monitored.

Ms. Armstrong said her office received a letter from William C. Kerstetter, LPC who signed a consent order in November 2005 placing him on probation for not less than two (2) years; requiring him to obtain an additional six (6) hours of continuing education, three (3) in ethics and three (3) in scope of practice for each year of the probationary period; pay five (5) Type B civil penalties in the amount of \$500 each for a total civil penalty of \$2,500; make restitution to the agencies specified in the stipulations of fact; and, file an Order of Compliance at the conclusion of the probationary period.

Upon conclusion of the discussion, Dr. Bonnington asked Ms. Owens to put this correspondence on the agenda for the next meeting to allow the board members to review the letter.

Financial Report

Ms. Owens discussed the financial report stating the board has a cumulative carryover of \$150,714. Ms. Owens said she would have a current financial report for the next meeting.

Administrative Report

Ms. Owens discussed the administrative report stating the board has 1056 licensed professional counselors, 278 marriage and family therapist and 38 clinical pastoral therapists.

Ms. Owens said between January 8, 2006 and May 9, 2006, twenty-four (24) LPC's, thirteen (13) MFT's and one (1) CPT renewed their licenses online.

Ms. Owens stated today is Dr. Martin's last meeting and thanked him for his support and help.

Dr. Bonnington thanked Dr. Martin for his dedicated service and valuable member of the board.

Jerry Kosten, Rules Coordinator

Mr. Kosten stated he conducted a rulemaking hearing April 24, 2006 regarding the refund of temporary license fees, supervision, ethics and jurisprudence course requirement and disciplinary actions and civil penalties. name the board member who chaired the board for a contested case to be the agency member to make the decisions authorized pursuant to rule 1360-4-1-.18 regarding petitions for reconsiderations and stays in that case.

The board recognized Ms. Cindy Sneed, President, Tennessee Professional Counselors Association who stated the association is concerned with changing the years of licensure to qualify for supervisor status from five (5) to three (3) years.

Ms. Sneed stated that even though their research found that five (5) years is extreme and three (3) years more average, those states with the three (3) year licensure requirement have additional requirements such as forty-five (45) clock hour training in supervision.

Ms. Sneed stated she contacted the national association who stated that most states require 3,000 contact hours of post-master supervised experience whereas Tennessee only requires 1,000 hours. and asked them what their standards are regarding supervision requirements. They said they didn't have any. Most states require 3,000 hours where TN only requires 1,000.

Upon discussion, Dr. Hammer made a motion, seconded by Dr. Martin, to remove the amendment to Rule 045-1-.10. the motion carried.

Dr. Hammer made a motion, seconded by Dr. Martin, to adopt the amendments as amended. A roll call vote was conducted and all members voted in the affirmative.

Mr. Kosten asked the board if they are replacing the oral exam for licensed marital and family therapists and licensed pastoral therapists jurisprudence examinations.

Ms. Bell said the board can do a Request for Proposal (RFP) for the exam which gives whoever writes the test responsible for its security. Ms. Bell said Prometric and Sylvan Learning Center are two vendors that give tests.

Upon discussion, Dr. Hammer made a motion, seconded by Dr. Scott, to authorize a rulemaking hearing regarding replacing the oral examination with a jurisprudence examination for licensed marital and family therapists and licensed pastoral therapists. The motion carried.

Discuss foreign graduates

Upon discussion of determining if a foreign university is equivalent to the colleges in the United States, the board decided not to take any action on this issue due to the small amount of applicants who have graduated from foreign universities.

Discuss client records retention

Ms. Owens stated she has had several telephone calls from licensees regard patient record retention.

Mr. Kosten discussed language developed for the medical board regarding patient records.

Ms. Owens said the American Counseling Association (ACA) has a section on patient records in their code of ethics.

Upon review of the ACA code of ethics pertaining to patient records, the board decided to refer any questions regarding patient records to the professional associations.

Ratify oral examination results

Dr. Scott made a motion, seconded by Reverend, to ratify the following LMFT and LPC/MHSP oral examination results:

LMFT

Kristin Kaserman	-	Pass
Steven Wyatt	-	Pass
Geneva Brown	-	Pass
Luther Brewer	-	Pass
Linda Carol	-	Pass
Martha Barrow	-	Pass
Dawn Beatty	-	Pass
Larry Gray	-	Fail

LPC/MHSP

Janet Ellis - Pass

The motion carried.

Ratify newly licensed, reinstated, temporary permits LPC's, MFT's and CPT's

Upon review, Reverend Gordon made a motion, seconded by Dr. Scott, to ratify the following newly licensed, reinstated, temporary permits LPC's, MFT's and CPT's:

Newly licensed LPC's

**Angelia Pinckard Armstrong
Katherine E. Asbury
Marlena H. barber
Julia Barlar
Peggy Beasley
Kariss T. Blalock
Elizabeth Thompson Cashman
Carolyn Dianne Crawford
Chad Everett Crouse
Kimkinyona F. Dale
Lacrecia V. Dangerfield
Carol J. Donalson
Nancy Ann Edwards
Patricia C. Friedman
Anthony Blair Fuller
Juanita E Gamache
Debra Grant
April Alicia Holland
Lea Hunter
Paul J. Johnston
Tracia Jungkurth
Ronald Leon Lawler
Richard L. Long
Clifford Nathaniel
Janet F. Outlaw
William G. Seymour
Susan L. Shipp
Heather H. Smith
Robert Lee Stewart
Jody Mae Stickle
David M. Thomas
Patricia Evelyn Thornton
Maria Helena Vanderlei Collins**

**Benjamin J. Vos
Mae Elizabeth Warren
Rebecka Jane Warren
Martha G. Westbrook
Jama L. White
Sherry H. Whiteside
Claude Wayne Williams
Sandra Wills
Katherine Wilson
Melody A. Zuker**

Reinstated LPC's

**Christine Marie Givens
Traci Ann Golbach
Dana W. Hampson
Laura D. Huddleston
Trish Shearron Sanders
Teresa A. Yarbrough**

Newly licensed LMFT's

**Brandon M. Arbuckle
Martha Ann Barrow
Charles A. Bellefant
Linda Carol Conrad
Sharon M. Davern
Megan James
Angela Marie Mathew
Thomas Robert Smith
Joseph T. Valletti
Shannon Warden**

Newly licensed CPT's

Rick L. Townsend

Temporary Permits LMFT's

**Roberta Jan Brownlee
Tamara Skelton Hacker
Ami Parker**

The motion carried.

Discuss other board business

Ms. Owens stated the August 19, 2006 meeting will be held at the Millennium Maxwell House, 2025 Metrocenter Boulevard, Nashville, TN 37228.

With no other board business to discuss, Dr. Scott made a motion, seconded by Reverend Gordon, to adjourn at 11:01 a.m. The motion carried.

Ratified by the Board of Licensed Professional Counselors, Marital and Family Therapist and Licensed Pastoral Therapist on August 18, 2006